

AO 440 (Rev. 12/09) Summons in a Civil Action

UNITED STATES DISTRICT COURT

for the  
Northern District of Texas

Danny Quinonez

*Plaintiff*

v.

Alpha Air Conditioning, Heating &  
Electrical, LLC

*Defendant*

)  
)  
) Civil Action No. 4:16-cv-01092-O  
)  
)  
)

**Summons in a Civil Action**

**TO:** Alpha Air Conditioning, Heating & Electrical, LLC

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) -- or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12(a)(2) or (3) -- you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or the plaintiff's attorney, whose name and address are:

Robert Cowan  
440 Louisiana  
Suite 2100  
Houston  
Houston, TX 77002

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

**RECEIVED**

**Date:** 12.5.16 **Time:** 2:52pm

CLERK OF COURT

DATE: 12/02/2016





Civil Action No. 4:16-cv-01092-O

**PROOF OF SERVICE***(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (I))*

This summons for (name of individual and title, if any) Alpha Air Conditioning, Heating, & Electrical, LLC  
 was received by me on (date) 12.5.16 @ 2:52 PM

☐ I personally served the summons on the individual at (place) \_\_\_\_\_  
 \_\_\_\_\_ on (date) \_\_\_\_\_; or

☐ I left the summons at the individual's residence or usual place of abode with (name) \_\_\_\_\_  
 \_\_\_\_\_, a person of suitable age and discretion who resides there,  
 on (date) \_\_\_\_\_, and mailed a copy to the individual's last known address; or

☒ I served the summons on (name of individual) Natalie Schellenberger, Registered Agent, who is designated  
 by law to accept service of process on behalf of (name of organization) Alpha Air Conditioning, Heating & Electrical, LLC  
at 403 Temple Hall Hwy Ste 7 on (date) 12.7.16 @ 4:38 PM; or  
Granbury, Tx 76049 in Hood County

☐ I returned the summons unexecuted because \_\_\_\_\_; or

☐ other (specify) \_\_\_\_\_  
 \_\_\_\_\_

My fees are \$ \_\_\_\_\_ for travel and \$ \_\_\_\_\_ for services, for a total of \$ \_\_\_\_\_

I declare under penalty of perjury that this information is true.

Date: 12.9.16

Mary C Cook  
 Server's signature

Mary C. Cook SCH 9305 EXP 1.31.18

Printed name and title

P.O. Box 2415

Burleson, Tx 76097

Server's address

STATE OF Texas  
 COUNTY OF Tarrant

Sworn to (or affirmed) and subscribed before me

this 9 day of Dec 2016, by Mary C. Cook

Tina Talamini  
 Notary Public's Signature

Tina Talamini  
 Notary Name

Personally known ☒ OR  
 Type of Identification Produced \_\_\_\_\_

Additional information regarding attempted service, etc:

